



# JHARKHAND UNIVERSITY OF TECHNOLOGY

Science & Technology Campus, Sirkha Toli, Namkum Ranchi -834010, (Jharkhand)

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Letter no: -JUT-573/2021/283

/Ranchi, Date 27-02-2024

## **Notification**

Application for the post of Deputy Chief Executive Officer (Dy CEO) **(For Project funded under Corporate Social Responsibility of Central Coalfields Limited, Ranchi)** is invited by the Jharkhand University of Technology, Ranchi to engage purely on Contract initially for one year which may be extended further. Details & prescribed format may be downloaded from University website ([www.jutranchi.ac.in](http://www.jutranchi.ac.in)). Eligible applicants may submit their applications in a sealed envelope. The application must be submitted in the prescribed format only, and be submitted in the office of Registrar, Jharkhand University of Technology Ranchi, JUT Campus, Sirkha Toli, Namkum, Ranchi- 834010 through the registered post/speed post or by hand up on or before 16 March, 2024 at 05:00 P.M.

Sd/-

Registrar (I/c)

Jharkhand University of Technology,  
Ranchi

**Name of Post Deputy Chief Executive Officer (Dy CEO)**

No. Of post 1 (One)

Emoluments (Consolidated): Rs 70,000 (Seventy thousands) per month with an annual increment of up to 3-6% of the consolidated emolument may be considered subject to satisfactory performance.

**Minimum Educational Qualification (EQ) & Experience**

Ph .D Degree in Technology/Engineering and preferably Ph. D from CFTI With minimum 07 years of relevant experience out of which at least 01 year in a position of authority, preferably experience in academic/ research/ TBI

**Desirable:**

The candidate should have

- (a) Proven experience as academic administrator or any other senior managerial position
- (b) Excellent written and oral communication skills in English
- (c) Ability to drive result oriented team and multidisciplinary teams

**Job Requirements:** The candidate will work as Deputy CEO and ensure all the deliverables of the project are monitored and met on time in coordination and cooperation with member institutions and people.

**Tenure of appointment:**

Initially for 01 year with a provision of extension with up to 03-06% increment of consolidated emolument subject to performance of the incumbent and continuation of the project.

The service shall be liable to termination at any time by notice of one month in writing given either by the employee to the Appointing Authority or by the Appointing Authority to the employee.

**Age Up to 50 Years as of the closing date of advertisement.**

Sponsoring Agency: initially CCL

Application fee :- Rs,1000/-

**Bank detail for payment is given below:-**

Account Name:- Jharkhand University of Technology

Account No:- 1842050000532

IFSC Code:- PUNB0184220



# JHARKHAND UNIVERSITY OF TECHNOLOGY

(Jharkhand University of Technology Campus)  
Sirkha-Toli, Namkum, Ranchi-834010 (www.jutranchi.ac.in)

## Section-‘A’

(Application for the post of Deputy Chief Executive Officer)

To  
The Registrar,  
Jharkhand University of Technology,  
J.U.T. Campus,  
Sirkha Toli, Namkum,  
Ranchi- 834010(Jharkhand)

Self- Attested  
Photograph

Advertisement No.		Amount	
Post Applied for		Payment Date	
Department		UTR No.	

1.	Name in full (in capital letters)	
2.	Father's Name	
3.	Mother's Name	
4.	Aadhar Number (Last Six Digit)	
5.	Date of birth (Please attach true copy of certificate)	
	Age on 01/03/2024	<input type="text"/> Year <input type="text"/> Month <input type="text"/> Day
6.	a) Marital Status: Married/Unmarried	b) Sex: Male/Female
7.	a) Permanent address:	b) Correspondence Address: (Any change of address should at once be communicated to the University)
	Mobile No.	E-mail ID
8.	Nationality:	
9.	Were you at any time declared medically unfit; asked to submit your resignation; discharged or dismissed from Govt./PSU/Autonomous Body? If yes, give details in a separate sheet.	

10. Educational Qualifications:

Education	Name of Degree	Board/University	Year of Passing	% of marks	Class/Grade
10th/SSE					
12th/HS					
Graduation					
Post Graduation					
Ph.D.					
Other (if any)					

11. Experience Details: Write chronologically i.e., from the current appointment to initial appointment.  
(If necessary, use additional sheet in the following format)

1.

2.

3.

4.

12. Whether you are presently employed:

Yes ☐ No ☐ (Please ✓ in the box)

If Yes, give the following information:

Name of Post	Nature of Post (Permanent/ Contractual/Adhoc/ Part Time)	Date of Appointment	Name of employer

13. List of enclosures: Self attested Photocopies of the documents mentioned below should be attached serially (excluding below sl. no.-1):

Sl. No.	Document	Enclosed-Yes or No	Enclosed as Page No (s)
1.	Payment Receipt		
2.	10th/Matriculation Certificate		
3.	10th/Matriculation Marksheet		
4.	12th/Intermediate Certificate		
5.	12th/Intermediate Marksheet		
6.	Graduation Degree Certificate		
7.	Graduation Marksheet		
8.	Post Graduation Marksheet		
9.	Ph.D. degree		
10.	Other Education Certificates(If any)		
11.	Experience Certificate (s)		
12*.			
13*.			
14*.			

14. Write one paragraph about your strength and experience for the eligibility of this post.

\* Blanks in the above can be filled by candidate for additional relevant documents enclosed after Sl. No. 11 suitably mentioning the name of the document (s) in support of information given in the application from.

**Note:**

1. Paging of the enclosure should be done on both the sides of the documents if anything is written. For blank pages paging should not be done.
2. If anything is written on both the sides of the documents like mark sheets, degree certificate etc., then photocopies of both sides of the documents should be enclosed.

**15. Declaration:** (please ✓ or x, as the case may be in the box below)

- i) ☐ I hereby declare that the above information is true to the best of my knowledge and belief. I have read advertisement and its clauses regarding age limit, educational qualification, reservation etc. and there no false or incorrect representation of the same. If any of the above information found to be false or incorrect, then my candidature can be cancelled by the Commission at any stage.
- ii) ☐ I have read the advertisement and I agree with all above mentioned clauses in the advertisement.

Signature (in running handwriting):

Date: \_\_\_\_\_

Place: \_\_\_\_\_