



Jharkhand University of Technology
(Science & Technology Campus, Sirkha Toli, Namkum, Ranchi, PIN-834010
(Jharkhand)

Letter No: JUT-971/2022/50

/ Ranchi, Date: 11.01.2023

Invitations for BID
Short Notice Tender

1. Jharkhand University of Technology (JUT), Ranchi invites Tender from Proprietorship/Partnership Firms/Companies for purchasing of old examined answer books lying in its stores at the University campus Namkum office, Ranchi and at its different colleges in Jharkhand coming under Jharkhand University of Technology, Ranchi.
2. The following table provides a quick review of the key activities and some important information about this tender.

Sl. No.	Topic	Details
I.	Tender Number and Date	JUT-971/2022/50; 11.01.2023
II.	Issue of Tender Forms	Tender Document can be downloaded from the website: www.jutranchi.ac.in
III.	Earnest Money Deposit (EMD)	Earnest Money of Rs 25,000/- (Rs Twenty-Five Thousand only) to be deposited along with the Tender Documents in the form of Demand Draft favouring Jharkhand University of Technology, Ranchi payable at Ranchi issued by any Commercial. Earnest money is refundable
IV.	Date of Commencement	12.01.2023 at 10:00 AM
V.	Pre- Bid Meeting	19.01.2023 at 03:00 PM
VI.	Last Date of Submission of Tender	28.01.2023 up to 05:00 PM
VII.	Opening of Tender	30.01.2023 at 03:00 PM
VIII.	Opening of Financial Bid	Will be Announced further
IX.	Address of Communication/ Purchase of Tender Document/ Submission of Proposals	Jharkhand University of Technology (JUT), Science & Technology Campus, SirkhaToli, Namkum, Ranchi. 834010, Jharkhand Email: jutpurchase@gmail.com Phone: Registrar: +918271936438 Website: www.jutranchi.ac.in

Note: This Tender Document is not transferable.

Sd/-
Registrar
Jharkhand University of Technology (JUT),
Jharkhand, Ranchi

JHARKHAND UNIVERSITY OF TECHNOLOGY, RANCHI

NOTICE INVITING TENDER

From Proprietorship/Partnership Firms/Companies

Jharkhand University of Technology (JUT), Ranchi invites Tender from Proprietorship/Partnership Firms/Companies for purchasing of old examined answer books lying in its stores at the University campus Namkum office, Ranchi and at its different colleges in Jharkhand coming under Jharkhand University of Technology, Ranchi.



A. Clarification on the Examined old Answer Book:

Intending tenderers/ bidders may visit our stores to inspect the examined answer books and satisfy themselves of its quantity, quality, location and terrain. He/She shall also satisfy the terms & condition of the tender before participating. Complaints, if any, will not be entertained regarding quantity, quality, terrain-etc. after the date of filing of tender paper is over. For detail, contact the office of the Registrar (Jharkhand University of Technology), Namkum, Ranchi.

B. Tender Documents & Schedules

Tender documents can be downloaded from the University website-www.jutranchi.ac.in from **12.01.2023**. The tenders will be opened on **30.01.2023**

C. General Matters

The Earnest Money Deposit (EMD) Rs.25,000/- (Rupees Twenty Five Thousand Only) and Tender Cost Rs. 2,000/-(Rupees Two Thousand Only) should be submitted by way of demand draft favouring “Registrar, JUT, Ranchi”, payable at Ranchi. The prospective tenderer/bidders shall furnish his/her correct postal address as well as their mail Id. at which notices & other communications can be sent and shall make his own arrangements to receive the notice/invoice for payment and other communication in person or through his authorized agent. If the same are received back un-served or undelivered, it will be construed that such notices or communications are deemed to have been served upon the tenderer/bidder and the University will not be responsible for the consequences, if any. The responsibility to receive promptly, all communications intended to the tenderer/bidder rests fully on the tenderer/bidder himself. The hard copy of the tender documents accompanied with cost of tender paper and earnest money in shape of bank draft from any Commercial Bank in favour of the “Registrar, JUT, Ranchi” must be submitted at the JUT office Namkum, Ranchi before the filing date of tender is over. The tenderer shall have to submit tenders in two separate sealed envelopes i.e., (i) Technical Bids and (ii) Price Bids.

No interest shall be payable on the EMD/Security Deposit. The tender cost is not refundable under any circumstance. The JUT, Ranchi will not be responsible for any inconvenience or loss to the bidder while downloading the bid documents. Any clarification on furnishing tender can be obtained from Purchase Officer, JUT, Ranchi.

D. Confirmation of Acceptance

On completion of tender, the offerer of highest amount shall be considered for acceptance of the offer. The University will also have the right to go for re-tenders/auction if the highest offered price is not found to be satisfactory. Mere acceptance of bid/opening of tenders by the Officer cannot be deemed as acceptance of the auction bid/tender, unless it is confirmed by the Registrar, JUT, Ranchi, who may confirm or reject any auction/tender, including the highest auction bid/tender, without assigning any reasons thereof. If equal amounts are offered by more than one tenderer, the matter will be settled as per pre-existing norms. In case of any dispute that may arise in the context of tender/auction, the decision of the Registrar, JUT, Ranchi or an officer authorised for conducting the tender/auction, shall be final. The successful tenderer/bidder (which will hereinafter be referred as “Purchaser”) shall be issued a Confirmation Order. The Purchaser shall comply with all the terms & condition furnished herewith and shall execute an **Agreement** in this regard.

Terms & Conditions

1. Within 7 days of issuance of the Confirmation Order, an amount of Rs. 2, 00,000.00 (Rs. Two Lakhs only) shall be deposited by selected firms as a Security Deposit in JUT, Ranchi Internal Fund through challan of Punjab National Bank located in JUT, Ranchi Campus. If the 7th day happens to be a holiday, the amount can be remitted on the next working day. The Contract will be effective only after signing of bounded agreement. Prior to lifting of each consignment an approximate amount which will include the value with relevant taxes thereupon of the consignment will have to be deposited by the Purchaser in advance.
2. The terms and conditions of agreement with the purchaser shall be as specified in the “Terms and Conditions of Agreement”. The Registrar or any other officer authorized by him shall be the authority competent to enter into agreement with the purchaser on behalf of the University.
3. GST, Income Tax and any other taxes, as applicable or modified from time to time shall be paid by the purchaser as per the existing provisions of the Act.
4. No extension of contract period shall be granted on ordinary ground. However, under very special circumstances, for good and sufficient reasons, the Registrar, JUT, Ranchi may grant extension of time for 7 days (Seven days) on realisation of a penalty of Rs. 1000/- (Rupees One Thousand Only).
5. The purchaser or his authorized agent shall be present at all time at the contract site. He shall employ an agent or agents to assist him in the work only with due approval by the Registrar, JUT, Ranchi who may at his discretion grant approval on submission of request of the purchaser giving details such as name, residential address a specimen of the signature and ID proof of the person proposed to be appointed as agent(s). The Registrar, JUT, Ranchi reserves to himself the power to reject any of those persons proposed to be appointed as agent by the purchaser. The purchaser shall not engage as his agent or workmen any person already engaged by the University or other contractor for any other works in the area.
6. The purchaser shall be fully responsible for the acts of himself, his agents, and workmen and of all person engaged by him for lifting up of old examination answer books or to perform any act under this contract.
7. The purchaser shall provide each of his agents and other workmen with a written authorisation, which should show his name, parentage, residence and period for which it is valid. The authorization must always be produced when demanded by any officer of the University.
8. The purchaser shall commence work at the site from one end and shall proceed to the other end in an orderly and systematic manner, under the supervision of security staff or any other person authorised by the University.
9. If, in the course of working it is found by the University that the progress of work at the contract site is very slow or not satisfactory, the University may cancel this agreement after giving one-week written notice to the purchaser and make alternate arrangements for carrying out the works at the risk and loss the purchaser. In such

case the purchaser shall not be entitled to any profit the University may derive from such arrangement.

10. Where the material is segregated for lifting at the site/temporary dumping yard, the purchaser shall make his own arrangements to safeguard the such material in an appropriate manner, besides insuring the same against any calamities. The University will not be responsible for any loss or damage within the contract site.
11. The purchaser shall not be entitled to claim any compensation whatsoever in case the University is not able to make available the contract site for lifting by the purchaser due to unforeseen circumstance like floods, cyclone, tempest, disease, pest drought or any other natural calamities or by reason of any wrongful acts committed by any third party or any other reason whatsoever.
12. The University will not be responsible for any loss or damage that may be caused to the produce sold to the purchaser as a result of fire, theft or any other natural calamity.
13. Force majeure: The University may revoke the agreement and withdraw from the compliance of the same in the event of circumstance beyond its control and in such an event it shall not be liable for any damage or loss, if any, to the purchaser.
14. The Security Deposit will be refunded only after the successful completion of contract and after producing clearance certificate of GST, Income Tax-etc. If there is any liability outstanding against such purchase that will be adjustment from the Security Deposit of the purchaser.
15. The cancellation of Confirmation Order and the forfeiting the money paid by the purchaser as Security Deposit shall be effective from the date of the order. The order would be communicated either by Registered Post or Personal Delivery.
16. Tenderer shall give a certificate along with tender paper that used answer books shall be recycled and after recycling process, firm shall provide a certificate in this regard that all material have been recycled otherwise Security Deposit shall not be refunded.
17. After evaluation of Technical Bids, Financial bids will be opened.
18. The rate should not be less than Rs. 18,000/- (Eighteen Thousand Rupees) per Metric Ton.
19. The highest rate quoted by the bidder will be qualified for lifting of old answer books.
20. All legal matter in respect to this matter will be subject to jurisdiction of Hon'ble High Court of Jharkhand, Ranchi.
21. The EMD submitted, will be refunded to the unsuccessful bidders within one month of signing of agreement with the successful bidders.

ACCEPTANCE & DECLARATION

To,
Registrar,
Jharkhand University of Technology, Ranchi

Dear Sir,

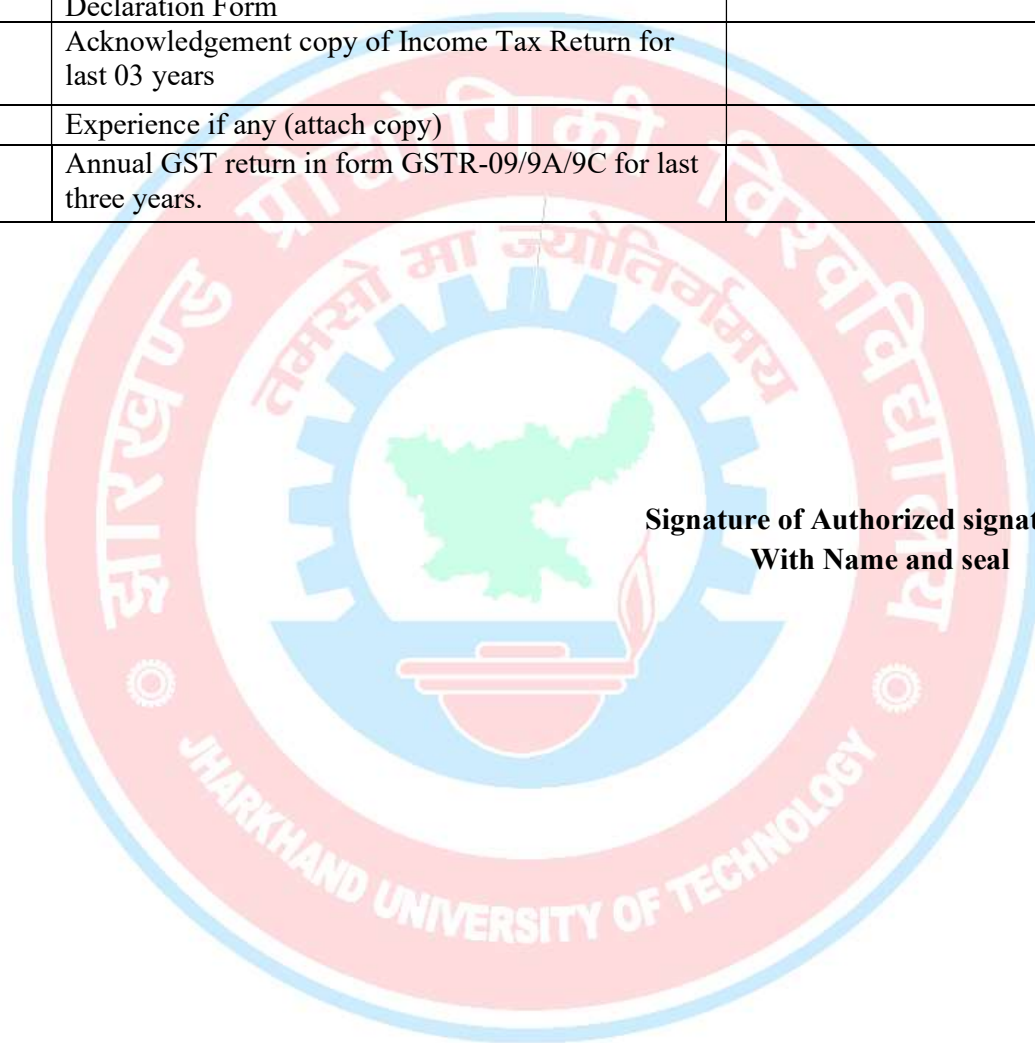
1. I/We, the bidder/s do hereby state that, we have read the entire terms and condition of the tender for sale including the disclaimer clauses and understood them fully. I/We, hereby unconditionally agree to conform with and to be bound by the said terms and conditions and agree to take part in the lifting of old Examination Answer Books of JUT, Ranchi.
2. I/We further declare that I/ We intend to purchase the above-referred material from JUT, Ranchi for our own use/business and that the information revealed by me/us in this acceptance form is true and correct to the best of my/our knowledge and belief. I/We understand and agree that if any of the statement/information revealed by me/us is found to be incorrect and/or untrue, the bid/s submitted by me/us is liable to be cancelled and in such case the Earnest Money Deposit paid by me/us is liable to be forfeited by the seller and the seller will be at liberty to annul the offer made to me/us at any of time.
3. I/We also agree that after my/our offer/bid placed by me/us for purchase of the material is accepted by the seller and I/We fail to accept or act upon the terms & conditions of the offer letter or am/are not able to complete the transaction within the limit specified in the offer letter for any reason whatsoever and/or fail to fulfil any/all the terms & conditions of the auction catalog and offer letter, the Earnest Money Deposit/Security Deposit, are liable to be forfeited by the seller. The seller also has a right to proceed against me/us for specific performance of the contract, if so desired by the seller.
4. The decisions taken by representatives of seller shall be binding on me.
5. I also undertake to abide by the additional conditions if announced during the auction including the announcement of correction in catalogue and /or additions or deletions of items offered for sale.
6. The undersigned is authorized representative of the company.
7. We have studied the terms and conditions as mentioned in Tender of JUT, Ranchi and conform our agreement to them.
8. We, hereby confirm that we will honour the Bids placed by us during the auction process.
9. We have understood the tender process & will be responsible for filing bids.

**Signature of Authorized signatory
With Name and seal**

PARTICIPATION IN TENDER

Sl. No.	Documents required for bidders	Compliance (Yes/ No)
01	The proof of Proprietorship/Partnership/Company.	
02	Copy GST Registration	
03	Copy of PAN	
04	Municipal/Shop & Business Establishment Licence	
05	Photograph of the Owner & Bidder	
07	Declaration Form	
08	Acknowledgement copy of Income Tax Return for last 03 years	
09	Experience if any (attach copy)	
10	Annual GST return in form GSTR-09/9A/9C for last three years.	

**Signature of Authorized signatory
With Name and seal**



FORM-1
FINANCIAL BID

Note: Documentary evidence is required to establish fulfilment of all conditions mentioned herein.

1. EMD FEE: Rs. 25,000/-
(Details of DD amount, Bank name, DD No.)
2. Name of the Company/Firm/Agency/Individual:
The Bidder Company/Firm/Agency should have been registered under the law as applicable.
(Attach relevant document for Registration Details).
3. Address of Office:

Sl. No.	Description	Locations	Rate in Figures per metric Ton (Rs.)	Rate in Word (Rs.)
01	Sell/Lifting of used Examined Answer Books stored in JUT, Ranchi Office and different Examination Centre (in colleges) under JUT, Ranchi.	1. GP Dhanbad 2. GWP Jamshedpur 3. GP Ranchi 4. Alkibir Poly.		

Note: The rate should not be less than Rs.18,000/- per Metric Ton.

Signature of Authorized signatory
With Name and seal